

Northern California Medi-Cal Administrative Services-JPA

Medi-Cal Administrative Activities
(MAA)



ANNUAL REPORT **2005 - 2006**



STANISLAUS COUNTY OFFICE OF EDUCATION
Martin G. Petersen, Superintendent



Region 2 - Glenn County Office of Education
Region 3 - Sutter County Superintendent of Schools
Region 4 - Contra Costa County Office of Education
Region 6 - Stanislaus County Office of Education



Director's Statement

Northern California Medi-Cal Administrative Services Joint Powers Authority, 2005-06

The mission of the Northern California Medi-Cal Administrative Services Joint Powers Authority is to provide efficient, effective, and accurate support for the Medi-Cal Administrative Activities (MAA) program. As the NMAA-JPA completes its second year, there are many accomplishments for which the JPA can be proud. JPA members Contra Costa County Office of Education, Glenn County Office of Education, Stanislaus County Office of Education, and Sutter County Superintendent of Schools, have worked hard to support the JPA concept and to grow the MAA program.

Fiscal year 2005 was marked by strong growth and development, as the participating district and county office of education numbers grew from 157 to 194. Not only did the LEC Coordinators introduce new LEAs to JPA services, but, along with JPA staff, they reviewed participating LEA activities and suggested potential growth areas. Consequently, the JPA, which provided training packets for 6,000 participants in FY 2004, increased to 12,000 packets for the FY 2005.

One of our most formidable undertakings during the first year of the NMAA-JPA was the design of the online time survey. This project has continued to evolve throughout 2005-06 with significant progress in participant use, user-friendly screen access, and administrative controls for the LEA Coordinator. The online survey now has included the ability for the LEA MAA Coordinator to review participants' surveys online and also allows the coordinator to directly e-mail the participant suggestions or corrections for that current survey.

Increased staffing has added both breadth and dimension to the services provided the LEA. Two new staff positions, along with additional highly qualified contracted trainer positions, and temporary staffing, have helped to enhance and increase service output. A major target this year was to increase work flow while maintaining the integrity of the program, and I am very pleased to state we have accomplished this.

All member LECs, districts and county offices of education being served by the JPA, and citizens are encouraged to attend the Northern California Medi-Cal Administrative Services JPA Board of Directors meetings. The meetings are typically held four times per year, with one meeting during each quarter. The schedule and meeting agendas can be viewed on the NMAA-JPA web page, www.easymaa.org, or can be obtained from the NMAA-JPA office.

In closing, I would like to personally thank the members of the Northern California Medi-Cal Administrative Services JPA for your strong support as we venture forward. The NMAA-JPA continues to be robust and sound and we maintain our intense commitment to excellence.

Sincerely,

Susan Hamblin
Director

Program Highlights

Achievements during the 2005-06 year:

- ◆ New Office Location – JPA outgrew its space at Stanislaus COE Special Education and moved to new location two blocks from SCOE main office. Required new furniture, telephone system, server, and other support materials, and allowed space so new staffing positions could be filled;
- ◆ New staffing Positions – One MAA Accounting Analyst position and one Medi-Cal/MAA Technician position were filled, allowing the workflow to increase as participation increased;
- ◆ NEW NMAS-JPA Logo – a new logo was designed for the JPA;
- ◆ NMAS-JPA Conference – The second JPA conference was held in Petaluma with all member LECs in attendance. Training materials were reviewed and refreshed and new materials added;
- ◆ Online time Survey – Providing an online survey is the result of a collaborative effort between the JPA and the Stanislaus COE IT staff, and this effort continues to refine the online capabilities for participants, MAA coordinators and JPA staff. Other entities have shown interest;
- ◆ JPA MAA Training Materials – for the second year, a comprehensive participant packet offering standardized training materials was provided for each survey participant attending a training;
- ◆ JPA 'Train-the-Trainer' session - a one-day training for all contracted training staff was held. This session allowed MAA trainers to review any 2005-06 program changes and discuss new training support materials. All contracted trainers and LEA MAA Coordinators for certain regions receive a binder with the 2005-06 manual, outreach materials, PowerPoint presentations with notes, a disc with presentations, and all other handouts offered to participating surveyors;
- ◆ Provided comprehensive trainings to participants within districts and coes; provided customer support by offering trainings whenever and wherever needed. All participants were required to be trained prior to the third quarter survey period;
- ◆ MAA website - offers member information, training materials, calendar of trainings, meeting dates, on-line time survey;
- ◆ Created process for gathering fiscal data from participating LEAs, incorporating survey results and generating LEA quarterly invoices for LEC to submit to CA Department of Health Services;
- ◆ NAME Conference – the four member LEC Coordinators and the NMAS-JPA Director presented at the National Association for Medicaid in Education, held in Indianapolis, IN.

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